



# Pope High School Dual Enrollment Checklist

<https://bit.ly/DEPopePage>



## POPE DUAL ENROLLMENT DEADLINES

Pope sets EARLIER internal deadlines than colleges and the CCSD DE deadlines.\*

Applying earlier provides students a more optimal chance of registering for desired courses/locations/times/professors.\*\*

\*The CCSD Summer Deadline is March 1 and the Fall Deadline is May 1. These are **final** deadlines and are non-negotiable.

\*\*We cannot guarantee college acceptances within a specific timeframe nor desired preferences of DE classes.

**Pope Summer 2027 Priority Deadline:**

**Feb. 1**

**Pope Fall 2027 Priority Deadline:**

**March 5**

If the college DE deadline is the same as, or earlier than, the Pope deadline, we urge you to complete the process AT LEAST ONE MONTH PRIOR to the college deadline for best course placement opportunities.

It is the student's responsibility to ensure that the steps below are followed accurately and timely.

- ☐ **Attend the 2026-2027 Pope DE Information Night OR watch the replay video(s)** at <https://bit.ly/DEPopePage>. This is **mandatory** for both students and at least one parent/guardian. *Supplemental meetings, such as college sessions or the CCSD DE Summit, do not replace this requirement.*
- ☐ **Student** – complete and earn a 100% on the **DE quiz** linked at the end of the presentation.  
**Parent/guardian** – complete attendance/viewing log linked at the end of the presentation.
- ☐ **Research options, implications, pros/cons, logistics, transferability, etc. of DE for your individual situation.**
  - o Admissions information for 2- and 4-year USG colleges – <https://bit.ly/USG-DE>
  - o Admissions information for Chattahoochee Tech – [www.chattahoocheetech.edu/dual-enrollment](http://www.chattahoocheetech.edu/dual-enrollment)
  - o Please view the college websites directly for full admission instructions/information
- ☐ (if applicable) **Take & Submit SAT/AP/ACT/PSAT/Accuplacer/CLT scores** to the college(s).
  - SAT and AP (if you wish to exempt courses): [www.collegeboard.org](http://www.collegeboard.org)
  - ACT: [www.actstudent.org](http://www.actstudent.org)
  - Accuplacer: schedule directly with college
  - CLT (Classic Learning Test): [www.cltextam.com](http://www.cltextam.com)
- ☐ **Apply to the college using their online DE application** and submit/complete all additional college-required forms/steps. *(Georgia Tech applicants will complete this step in May but should still do all other steps before Pope Deadline(s).)*
- ☐ **Request official HS transcript** be sent to college (Counseling Office, \$2 cash) *(Chatt Tech does not require a transcript)*
- ☐ Complete and email **CCSD DE Local School Agreement** (found at <https://bit.ly/DEPopePage>) to your **Pope Counselor** to request a **DE Advisement Meeting**. We will respond with some follow-up items to **complete prior to the meeting**. At the meeting, we'll discuss graduation requirements, desired DE classes, complete a required **DE Advisement Form**, and more. **We reserve the right to reschedule/postpone the meeting if steps above are not completed before the meeting.**
- ☐ If required by the college, scan and send/upload the fully signed/completed **DE Advisement Form** to the college.
- ☐ Submit **27-28 DE Funding Application** [www.gafutures.org](http://www.gafutures.org) (both Student & Parent must sign) in Feb/Mar 2027.

**FALL testing strongly recommended to meet Pope Priority Deadline(s)!**

**AFTER the student has completed the steps ABOVE, the student will:**

- ☐ **Receive emailed admission decision and next steps from the college** (usually ~2-6 weeks). **STUDENTS - READ YOUR EMAIL DAILY!**
- ☐ **Register for and attend the earliest college orientation and/or advisement available - ASAP** (~March/April)
- ☐ **Register for classes** through student's college registration portal **ASAP** (~late March-mid/late April)
- ☐ **Email your detailed schedule** to your counselor **ASAP**, but **no later than the last day of school** → May 19, 2027



Complete **ALL** steps above this line before the **Pope Priority Deadline(s)**.